

2025 Farm Land Rate Application Form

Form Preview

Introduction

* indicates a required field

Thank you for taking the time to apply for the City of Whittlesea **Farm Land Rate**

Before you complete your application:

- Please note that you will be required to complete all mandatory questions and upload supporting documentation to submit the form
- Please read the Farm Land Rate Guidelines 2024. This provides details of eligibility criteria. [Please click here to access the Guidelines.](#)
- Please ensure that you submit your application before the closing date.
- Applications may be assessed as they are received over the application period from 1 February to 30 April.
- It may take up to 6 weeks after the application period has closed to be notified of the outcome.
- To view the [Smarty Grants Help Guide for Applicants, please click here.](#)
- When completing the form * **indicates a required field.**

Getting Help

If you have any difficulties logging in to Smarty Grants or viewing the application form, please contact SmartyGrants directly on 9320 6888.

If you require assistance to understand or complete the application, please contact Council on 9217 2170 and ask to speak to Rikki Keys or Bronya Laskovsky or email us at agribusiness@whittlesea.vic.gov.au.

Privacy Statement

Privacy Statement

The City of Whittlesea pledges to respect and uphold your rights to privacy protection under the [Australian Privacy Principles](#) (APPs) as established under the *Privacy Act 1988* and amended by the *Privacy Amendment (Enhancing Privacy Protection) Act 2012*. To view our privacy statement, follow the [link](#).

The personal information collected in this application is being collected ONLY for the purpose of assessing eligibility for the farm land rate. Council may contact a third party to confirm details of your application and/or undertake an arranged inspection of the property.

I am over 18 years of age and I am authorised to complete this application and have read and understood the privacy statement. *

If you do not agree your application will not be considered

Conflict of Interest - Please complete this section.

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The Farm Land Rate is open to all eligible residents within the City of Whittlesea including Council staff. To ensure fairness and transparency a Declaration of a Conflict of Interest must be completed by all applicants who are affiliated with Council with any of the following roles;

1. Council Officer
2. Volunteer
3. Appointed to Committee or working group
4. Contractor or Consultant

Failure to disclose your affiliations and subsequent completion of the Conflict of Interest section in your application, will result in your application being deemed 'unsuccessful' due to not disclosing your Conflict of Interest.

Do you have a Conflict of Interest due to an affiliation with Council? *

- Yes No

Conflict of Interest

You must declare your Conflict of Interest if you are any of the following;

- Council Officer
- Volunteer
- Appointed to a Committee or Working Group
- Contractor or Consultant

Full Name *

What is your role or connection to Council *

Which Department or Area are you connected to? *

Please confirm the personal interest *

Please provide details of the personal interest *

Example: Explain who, why and how. e.g. I own the property I am applying for and work at council

Please choose the correct type of Conflict of Interest *

Please choose the applicable Nature of Conflict *

- I have an Actual Direct Conflict of Interest - I will benefit from the outcome
- I have an Actual Indirect Conflict of Interest - Someone I know will benefit from the outcome.
- I have a Potential Direct Conflict of Interest - In time, I will benefit from the outcome.

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- I have a Perceived Direct Conflict of Interest - A reasonable person thinks I might benefit from the outcome.
- I have a Perceived Indirect Conflict of Interest - A reasonable person thinks someone I know might benefit from the outcome.

Please select the applicable remoteness or shared conflict *

- My conflict is Remote - The conflict is so remote or insignificant that it couldn't be reasonably regarded as capable of influencing my actions or decisions. This might be because I was given a book, or previously given a coffee from a vendor and I'm now raising a purchase order from them.
- My conflict is held in common - My interest is held in common with a substantial number of others in the municipality and does not exceed their interest.
- My conflict is neither remote nor held in common - My interest is not remote or common.

Managing your conflict of interest. Please select any applicable methods. *

- Recruit others and introduce an independent 3rd party to oversee all or part of the process to ensure my private interest doesn't influence the outcome.
- Resign from my role or position because I cannot relinquish my private interest or manage the conflict in another way.

Please provide further details on how you will manage your conflict of interest. *

Please confirm the name of your manager to seek approval of this Conflict of Interest *

Do you have an Actual Conflict of Interest? There is a real conflict between your personal interests and your public interest duty. It'll be an actual direct conflict if you will benefit from the outcome and it'll be an actual indirect conflict if someone you know well will benefit from the outcome. *

- Actual Direct Actual Indirect Other:

Please explain further details of your management plan. *

Applicant Details

* indicates a required field

Full Name *

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Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

Applicant Primary Phone Number *

Must be an Australian phone number.

Applicant Primary Email *

Must be an email address.

How many properties would you like to apply for farm land rate on as part of this application? *

Property Assessment Details

Please provide the assessment number from your rates notice for each property you wish to apply for farm land rate on, and confirm whether that property is critical to your primary production business.

Each assessment number must be located in the City of Whittlesea.

More properties can be added using the + and - signs and '**Add More**' button.

Assessment Number	Property Address	Total Land Size (hectares)	% land used for primary production business	Is the property listed in this application critical to the overall primary production business?	Description of how this property is used to support your primary production business
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This number can be found on the front page of your rates notice in the top right hand corner	Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.		Must exclude any infrastructure not associated with the primary production operations e.g. place of residence, house, any area use for residential tenancy etc. Must be a number.	Critical means the primary production business would not be able to operate and/or make a profit without this property.	Example: This property is used for raising heifers to keep separate from bull until joining.
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Property Ownership Information

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Do you own and/or occupy/lease the property/ies you are applying for farm land rate on? *

Please attach a letter from the owner of each property you lease in the Owner Approval section providing permission for you to apply for the farm land rate on their behalf

Duration of Lease

How long have you been leasing the property/ies? *

If leasing multiple properties, please provide the duration that each property has been leased for e.g. 2 years, 5 years and 10 years

Lease Details

How much is the lease per month? *

Must be a number.

If you are leasing multiple properties, please use the total amount paid for all properties that are leased within the City of Whittlesea

Duration of Ownership

How long have you owned the property/ies? *

If you own multiple properties, please provide the duration of ownership for each property e.g. 2 years, 5 years and 10 years

Owner Approval

To complete this form on behalf of the property owner, a letter providing permission from the property owner is required. This letter must include the assessment number, property address, owner's name and contact information.

Upload the letter of approval from the owner/s *

Attach a file:

Do you own or lease any properties outside the City of Whittlesea that are used as part of your primary production business? *

- Yes - Own Yes - lease Yes - own and lease No - I do not own or lease any properties outside the City of Whittlesea

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Describe how this land is used in conjunction with the property/ies you are currently applying for the farm land rate on and/or your farming business. *

Frequency of Use *

ABN Details

Applicant ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

Confirmation of Financial Year of Operation

You MUST select each year the business was operational.

If you do not have the financials prepared, please call Council on 9217 2170 to discuss.

Select the financial years your primary production business operated. *

2021 - 2022 2022 - 2023 2023 - 2024 2024 - 2025

Primary Production Business Details

* indicates a required field

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Do you carry on the primary production activity as a business? *

Do you keep business records for the primary production activity? *

Do you include this primary production business in your tax return? *

Is this primary production business your primary source of income? *

Is the property/ies which you are completing this application for, the primary contributor to income for your primary production business? *

Do you have a Property Identification Code? *

All properties that have livestock (including horses) must have a Property Identification Code from Agriculture Victoria

How many years has your primary production business been in operation?

What is your business and/ or trading name? *

Are you classified as a Primary Producer by the Australian Tax Office? If yes, please upload evidence.

Do you receive Primary Producer exemption status for land tax purposes? If yes, please upload evidence

Supporting Documentation - Australian Tax Office Primary Producer

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Upload evidence of Australian Tax Officer Primary Producer Status *

Attach a file:

This can be a photocopy of a page from your income tax assessment that shows the main description activity, or a signed letter from your accountant verifying primary producer status

Supporting Documentation - Primary Producer Land Tax Exemption

Upload evidence of State Revenue Office Primary Producer Land Tax Exemption Status *

Attach a file:

This can be a photocopy of the land tax assessment from the State Revenue Office showing the property's primary producer exemption, or a signed letter from your accountant verifying primary producer exemption from land tax

2021 - 2022 Primary Production Operations and Financial Information

* indicates a required field

Primary Production Operations Details

Please provide details of your primary production operations for the financial year 2021-2022.

If you have more than one enterprise, please use the '+' or '-' buttons and 'Add More' in the bottom right-hand corner of the table to add additional rows.

Select the top 5 enterprises that contribute to your primary production business	Number of livestock/hives/area planted as at 1 July 2021	Unit of measure	Number of units sold as at 30 June 2022	Unit of measure	Further details (if applicable)
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Only include the enterprises that contribute towards your primary production business income, expenditure and profit	If entering for livestock, please use opening numbers for the financial year. If entering for hay/crops, please provide area planted or area that was cut for hay Must be a number.	Please select the unit of measurement that is most relevant e.g. for cattle, number of animals	For example the number of cattle sold, bales of hay sold or tonnes of wheat sold Must be a number.	Please select the unit of measurement that is most relevant e.g. for cattle, number of animals	

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Primary Production Business Financial Information

For the financial year 2021-2022, please provide:

- Total revenue from sales associated with your primary production activities
- Total expenditure on farm operations associated with your primary production activities
- Net profit from your primary production activities

What is your total revenue from primary production activities?	What is your total expenditure from primary production activities?	Select your net profit from primary production activities
Only include revenue from primary production activities as per the ATO definition. Must be a dollar amount.	This includes rates, land tax (if applicable), depreciation etc. Must be a dollar amount.	Ensure that any revenue and expenditure not associated with primary production activities as per the ATO definition are excluded
\$	\$	

Financial Documentation

Upload your income tax assessment and/or Profit and Loss Statement for the financial year 2021 - 2022

*

Attach a file:

2022 - 2023 Primary Production Operations and Financial Information

* indicates a required field

Primary Production Operations Details

Please provide details of your primary production operations for the financial year 2022-2023.

If you have more than one enterprise, please use the '+' or '-' buttons and 'Add More' in the bottom right-hand corner of the table to add additional rows.

Select the top 5 enterprises that contribute to your primary production business	Number of livestock/ hives/area planted as at 1 July 2022	Unit of measure	Number of units sold as at 30 June 2023	Unit of measure	Further details (if applicable)

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Only include the enterprises that contribute towards your primary production business income, expenditure and profit	If entering for livestock, please use opening numbers for the financial year. If entering for hay/crops, please provide area planted or area that was cut for hay Must be a number.	Please select the unit of measurement that is most relevant e.g. for cattle, number of animals	For example the number of cattle sold, bales of hay sold or tonnes of wheat sold Must be a number.	Please select the unit of measurement that is most relevant e.g. for cattle, number of animals	

Primary Production Business Financial Information

For the financial year 2022-2023, please provide:

- Total revenue from sales associated with your primary production activities
- Total expenditure on farm operations associated with your primary production activities
- Net profit from your primary production activities

What is your total revenue from primary production activities?

Only include revenue from primary production activities as per the ATO definition
Must be a dollar amount.

\$

What is your total expenditure from primary production activities?

This includes rates, land tax (if applicable), depreciation etc.
Must be a dollar amount.

\$

Select your net profit from primary production activities

Ensure that any revenue and expenditure not associated with primary production activities as per the ATO definition are excluded

Financial Documentation

Upload your income tax assessment and/or Profit and Loss Statement for the financial year 2022 - 2023

*

Attach a file:

2023 - 2024 Primary Production Operations and Financial Information

* indicates a required field

Primary Production Operations Details

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Please provide details of your primary production operations for the financial year 2023-2024.

If you have more than one enterprise, please use the '+' or '-' buttons and 'Add More' in the bottom right-hand corner of the table to add additional rows.

Select the top 5 enterprises that contribute to your primary production business	Number of livestock/hives/area planted as at 1 July 2023	Unit of measure	Number of units sold as at 30 June 2024	Unit of measure	Further details (if applicable)
--	--	-----------------	---	-----------------	---------------------------------

Only include the enterprises that contribute towards your primary production business income, expenditure and profit	If entering for livestock, please use opening numbers for the financial year. If entering for hay/crops, please provide area planted or area that was cut for hay Must be a number.	Please select the unit of measurement that is most relevant e.g. for cattle, number of animals	For example the number of cattle sold, bales of hay sold or tonnes of wheat sold Must be a number.	Please select the unit of measurement that is most relevant e.g. for cattle, number of animals	

Primary Production Business Financial Information

For the financial year 2023-2024, please provide:

- Total revenue from sales associated with your primary production activities
- Total expenditure on farm operations associated with your primary production activities
- Net profit from your primary production activities

What is your total revenue from primary production activities?	What is your total expenditure from primary production activities?	Select your net profit from primary production activities
--	--	---

Only include revenue from primary production activities as per the ATO definition Must be a dollar amount.	This includes rates, land tax (if applicable), depreciation etc. Must be a dollar amount.	Ensure that any revenue and expenditure not associated with primary production activities as per the ATO definition are excluded
\$	\$	

Financial Documentation

Upload your income tax assessment and/or Profit and Loss Statement for the financial year 2023 - 2024

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*

Attach a file:

2024 - 2025 Projected Primary Production Operations and Financial Information

* indicates a required field

Primary Production Operations Details

Please provide details of your projected primary production operations for the financial year 2024-2025.

If you have more than one enterprise, please use the '+' or '-' buttons and 'Add More' in the bottom right-hand corner of the table to add additional rows.

Select the top 5 enterprises that contribute to your primary production business	Number of livestock/hives/area planted as at 1 July 2024	Unit of measure	Projected number of units sold as at 30 June 2025	Unit of measure	Further details (if applicable)
--	--	-----------------	---	-----------------	---------------------------------

Only include the enterprises that contribute towards your primary production business income, expenditure and profit	If entering for livestock, please use opening numbers for the financial year. If entering for hay/crops, please provide area planted or area that was cut for hay Must be a number.	Please select the unit of measurement that is most relevant e.g. for cattle, number of animals	For example the number of cattle sold, bales of hay sold or tonnes of wheat sold Must be a number.	Please select the unit of measurement that is most relevant e.g. for cattle, number of animals	

Primary Production Business Financial Information

For the financial year 2024-2025, please provide:

- Projected total revenue from sales associated with your primary production activities
- Projected total expenditure on farm operations associated with your primary production activities
- Projected net profit from your primary production activities

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What is your projected total revenue from primary production activities?	What is your projected total expenditure from primary production activities?	Select your projected net profit from primary production activities
Only include revenue from primary production activities as per the ATO definition Must be a dollar amount.	This includes rates, land tax (if applicable), depreciation etc. Must be a dollar amount.	Ensure that any revenue and expenditure not associated with primary production activities as per the ATO definition are excluded
\$	\$	

Financial Documentation

Upload your cash flow forecast or projected profit and loss statement for the financial year 2024 - 2025

*

Attach a file:

2025 - 2026 Projected Primary Production Operations and Financial Information

* indicates a required field

Primary Production Operation Details

Please provide details of your projected primary production operations for the financial year 2025-2026.

If you have more than one enterprise, please use the '+' or '-' buttons and 'Add More' in the bottom right-hand corner of the table to add additional rows.

Select the top 5 enterprises that contribute to your primary production business.	Projected number of livestock/hives/area planted as at 1 July 2025	Unit of measure	Projected number of units sold as at 30 June 2026.	Unit of measure	Further details (if applicable)
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Only include the enterprises that contribute towards your primary production business income, expenditure and profit	If entering for livestock, please use projected opening numbers for the financial year. If entering for hay/crops, please provide projected area planted or area	Please select the unit of measurement that is most relevant e.g. for cattle, number of animals	For example the number of cattle sold, bales of hay sold or tonnes of wheat sold Must be a number.	Please select the unit of measurement that is most relevant e.g. for cattle, number of animals	
--	--	--	---	--	--

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	that was cut for hay. Must be a number.				

Primary Production Business Financial Information

For the financial year 2025-2026, please provide:

- Projected total revenue from sales associated with your primary production activities
- Projected total expenditure on farm operations associated with your primary production activities
- Projected net profit from your primary production activities

What is your projected total revenue from primary production activities?

What is your projected total expenditure from primary production activities?

Select your projected net profit from primary production activities

Only include revenue from primary production activities as per the ATO definition Must be a dollar amount.	This includes rates, land tax (if applicable), depreciation etc. Must be a dollar amount.	Ensure that any revenue and expenditure not associated with primary production activities as per the ATO definition are excluded
\$	\$	

Financial Documentation

Upload your cash flow forecast or projected profit and loss statement for the financial year 2025 - 2026

*

Attach a file:

Supplementary Information

* indicates a required field

In a normal year, are the natural pastures or crops sufficient to sustain the number of livestock presently grazing on the subject property without any supplementary feeding? *

If no, please indicate the extend of supplementary feeding of livestock with grain, hay concentrates etc. *

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- On a regular basis - essential to maintain livestock in a suitable condition
- Only in winter and/ or summer when pastures are not sufficient for grazing

Were there any abnormalities in your normal farming program over the past three years? *

An abnormality is an event which has had a significant impact on your primary production operations and resulted in either reduced revenue or increased expenses. For example, a natural disaster such as a flood, bushfire or declared drought.

If Yes, what abnormality affected your normal farming program over the past 3 years? *

Provide details of the abnormality. For example, a bushfire occurred which caused severe stock losses and damaged fencing

If there were abnormalities, how did this impact your primary production operations? *

Provide details of how this impacted your primary production operations. For example, the severe stock losses resulted in decreased revenue of \$100k and the damaged fencing resulted in increased expenditure of \$50k

Do you employ any other person(s) to work at the property? *

If Yes, how many are employed? *

Must be a number.

Please provide general description of employee/s duties. *

Additional Optional Document Upload

Please upload any other relevant documentation to support your application. For example, Farm Management Plan, Business Plan, Lease Agreement etc.

Attach a file:

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Declaration

This section must be completed by an appropriately Authorised person on behalf of the applicant.

I certify that to the best of my knowledge;

- 1.The statements made within this application are true and correct,**
- 2.I understand that if approved for the farm land rate, we will be required to re-apply at the next re-assessment period commencing February 2028 (should the property change ownership or purpose, the farm land rate will revert to the general rate prior to the next re-assessment period)**
- 3.This application is submitted after reading and understanding the [City of Whittlesea Farm Land Rate Guidelines 2024](#).**

I understand that this application may not necessarily result in the farm land rate being applied to any or all of the properties I have listed.

Name of Authorised Person

Position

Contact Phone Number

Email

Date

Must be a date.
DD/MM/YYYY